

Tasks of subject teachers:

Teachers shall:

1. Work towards implementing principles and values among students and shall be committed to the ethics of the profession as well as working as team members.
2. Develop, in coordination with senior teachers, annual plans and divide them into quarterly, monthly and weekly smaller plans to implement the curriculum in a way that achieve integration with other school subjects.
3. Take care of the integrated development of learners with regard to their spiritual, emotional, cognitive, social and physical growth in cooperation and coordination with concerned staff of the school.
4. Implement curriculum by using methods that makes the learners the centre of the teaching learning process.
5. Plan lessons and teaching learning activities to be centred around active teaching experiences and based on the learning cycle.
6. Use approaches, methods and teaching techniques which ensure the achievement of learning outcomes; and ideally employ learning resources as well as produce alternative teaching aids whenever required.
7. Identify learning objectives of all teaching learning activities and get learners informed of such objectives at the beginning of each lesson.
8. Identify and develop teaching learning activities which take into consideration individual differences among learners.
9. Work towards employing the resources of the school and local environments in implementing the curriculum and in linking the school subjects to learners' lives.
10. Assess learners and guide them throughout different teaching learning situations
11. Assess the learners' performance, attainment, work and home duties in the light of the learning evaluation system which is approved by the school.
12. Evaluate the performance of learners; and encourage them to raise the standards of their academic attainment.
13. Provide learners with feedback on their learning.
14. Record results of learner's performance evaluation in the light of the learning evaluation system approved by the school and develop quarterly, semester and annual reports on their performance.
15. Arrange classrooms and make them ready to implement teaching learning activities.

16. Manage and control students' behaviour inside classrooms and at other school's facilities in accordance with school's bylaws and regulations.
17. Carry out tasks and duties of form teachers as assigned by the school administration.
18. Complete data on records as required and update such records according to the school's regulations.
19. Work with senior teachers to set plans to help learners who face learning difficulties through coordination with the academic attainment committee.
20. Provide feedback to senior teachers on the implementation of the school curriculum, activities and evaluation methods as well as identify difficulties that hinder implementation of such processes.
21. Participate in setting and implementing a plan of self-evaluation of the school performance.
22. Contribute to the planning, development and implementation of activities inside and outside the school in a way that serves the community and the local environment in cooperation with the school and local communities.
23. Activate the role of the school as an educational institution which serves the community and make use of available resources to raise the school's standards of performance.
24. Participate in the schools' meetings and other meetings which are organised by the school with parents.
25. Provide teachers, parents and the school administration with required information on students' attainment and progress.
26. Follow up the latest developments in field of specialisation, teaching learning strategies, teaching aids and educational evaluation as well as other educational aspects and make use of them in improving teaching practices in cooperation with senior teachers and colleagues.
27. Supervise the work of assistant teachers and new teachers; and help them in improving their teaching practices.
28. Cooperate with the school administration, colleagues, psychologists, social workers and other supporting staff to upgrade students' learning standards as well as to make them acquire good values and behaviours.
29. Attend and effectively participate in training courses; and transfer training effects to colleagues.
30. Develop and enhance their own professional experiences through reading to get acquainted with the latest developments in their field of specialization as well as make use of their colleagues' experiences.
31. Carry out self-evaluation of their own performance and make endeavours to upgrade their efficiency